

## CANS Responsibilities across the Agency

CANS is an assessment tool used not just by Clinicians, but by everyone across the agency. No matter your role or job position, you play an active part in the utilization of CANS—whether it's through gathering information directly with families or assessing patterns in CANS data across programs. Here are some examples of responsibilities held by various job positions:

### Clinicians

- Becoming CANS certified (and recertified annually)
- Understanding how to complete CANS with a family/team
- Using CANS as part of the initial intake assessment/Placement Announcement
- Documenting CANS as part of the Comprehensive Assessment
- Reviewing CANS information with families/teams to receive feedback and make clinically guided changes and adjustments
- Developing treatment goals based on information gathered through CANS
- Using CANS with teams to develop action steps in support of client/family goals
- Updating CANS based on any significant clinical changes, such as client progress, setbacks or during specified county timeframes (i.e. annual updates)
- Including CANS as part of the discharge process and summary

### Counselors

- Assisting Clinicians in gathering assessment information directly from clients/families
- Using CANS ratings to identify high-risk behaviors and working with clinicians and families to develop FBAs (Functional Behavioral Analysis)
- Reviewing and offering input on initial and updated Assessments, including CANS

### Program/Team Supervisors

- Reviewing CANS scores on supervised cases
- Assisting Clinicians and Counselors to understand and utilize the CANS
- Approving programmatic clinical documentation that includes CANS (i.e Placement Announcements, Comprehensive Assessments, Discharge Summaries)

### Program Directors

- Reviewing programmatic trends and patterns with the CANS
- Developing an understanding of regionalized needs and strengths of the community served
- Using CANS data to conceptualize strengths and areas of growth across the program

- Creating working hypotheses about identified patterns, in order to thoughtfully respond to identified needs, creating program goals and action steps
- Organizing regionalized staff trainings based on program CANS outcomes and identified needs

### Agency Administration

- Aggregating CANS data across programs
- Providing staff trainings on CANS
- Reviewing CANS data outcomes across programs and over time
- Using patterns in CANS data to understand populations served as well as agency strengths and needs
- Responding to identified agency needs by creating goals and action steps (such as increasing trainings, developing committees to brainstorm solutions etc)